



Position: Afterschool Care Provider

Location: Ann Arbor, MI

Job Type: Part-time/ Hourly

Schedule: 12 hours per week Tuesdays through Thursdays, 2:00–5:00 PM

DESCRIPTION

Clonlara School is seeking a caring and enthusiastic Afterschool Care Provider to join our Ann Arbor Campus team. This part-time role supports students during afterschool hours through enrichment activities, open play, and community-building experiences. You'll work closely with our campus staff to ensure a safe, engaging, and joyful environment for all learners.

Clonlara School is a nonprofit, K–12 private school serving over 2,000 students worldwide through our Campus and Off-Campus Programs. Our mission is to transform education globally through a highly personalized approach that fosters authenticity, autonomy, and joy in the learning process.

RESPONSIBILITIES

Responsibilities include, but are not limited to:

- Supervising and facilitating open play and enrichment activities for students after school.
- Building meaningful, caring relationships with students.
- Fostering self-esteem, motivation, and a sense of responsibility in students.
- Ensuring students are in the correct place at the correct time.
- Supporting enrichment courses and campus events as needed.
- Assisting with emergency procedures and facility operations.
- Helping maintain a clean, safe, and welcoming campus environment.

BACKGROUND AND SKILLS

Experience working with students as a classroom assistant/aide, paraprofessional, camp counselor or in a teaching role.

QUALIFICATIONS

The ideal candidate will have demonstrated the following attributes and abilities:

- Ability to supervise groups of children.



- Interest in progressive education movements (e.g., “free,” alternative, and democratic schools) and educational philosophies such as Montessori, Reggio Emilia, and Waldorf.
- Positive attitude toward working with students and families.
- Strong cross-cultural understanding, the ability to communicate with diverse populations, and a collaborative, non-judgmental approach to individual circumstances, preferences, and choices.
- Excellent verbal and written communication skills.
- Excellent organizational skills and attention to detail; ability to prioritize tasks and to delegate them when appropriate.
- Basic understanding of Office 365 tools (Teams, Word, PowerPoint, and Excel).
- Receptiveness to coaching and the ability to accept/follow guidance from others.

HOW TO APPLY

Attach a cover letter (required) to the first page of your resume in PDF or MS Word format. Please be sure to:

- Use your cover letter to address how your prior experience aligns with the requirements for this position.
- Share any relevant samples of your work, if available.

To apply, email your cover letter and resume to employment@clonlara.org